

# Ministry Manual

## Sebastian Christian Church

---

Todd Thomas



## Purpose of the Manual

This Manual has been prepared to inform you of the ministry opportunities of the Sebastian Christian Church.

### Getting involved:

- Pray about where, not if, God is leading you to serve.

God has given you a spiritual gift, natural talents, and learned skills to empower you to serve Him, His church, and others. Once your spiritual gifts are identified, match them up to a ministry that would best be suited to your gifts. Our goal is not to have square pegs in round holes.

*Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms. 1Peter 4:10*

- Consider your natural talents and abilities, special training, knowledge and skills gained from your own particular life experiences.
- Read through the descriptions in this booklet to get an idea of what is involved in each ministry. Speak with the Ministry Team Leader listed.

Many Ministry Team Leader positions have been filled. However, substitutes, or helpers, are always needed. We are grateful that other leaders have already stepped forward. If you do not see a name by a ministry, then prayerfully consider if God is calling you to facilitate a category or team. You do NOT have to bear all of the responsibility by yourself. Our whole ministry model is about cooperative teamwork...

*From (Christ) the whole body, joined and held by every supporting ligament, grows and builds itself up in love, as each part does its work. Ephesians 4:16*

### MINISTRY TEAM HONOR CODE

As an essential part of the Sebastian Christian Church servant and leadership family, you have a responsibility to work towards mature Christian behavior. This should be the basic premise of your desire to participate in a servant and/or leader position here at Sebastian Christian Church.

While serving the Body of Christ as a servant and/or leader at Sebastian Christian Church, you pledge to present a good appearance at all times in both attire and behavior. We ask that you strive to demonstrate Biblical standards in all situations.

As Christians, the way we present ourselves to others is of vital importance to the way others perceive Christ. We strive to have our conduct never be an embarrassment to Christ, but exemplify the best qualities of a mature believer and servant/leader.

Exemplifying the highest moral commitment, servants and / or leaders of Sebastian Christian Church are to strive to maintain a disciplined life of Bible reading & prayer.

You must also refrain from addictive behaviors, such things as:

1. Profanity
2. Gambling
3. Indulging in much wine or other alcoholic beverages
4. Dishonest gain
5. Illegal drugs
6. Pornography
7. Sexual immorality
8. All behaviors which might cause Christ to grieve and others to stumble

The above is a list of characteristics that are typically addictive in nature and destructive to maintaining a healthy relationship with Christ and others. It is our goal to provide support to those that find themselves dealing with one or more of these areas. This is not to disqualify anyone from servant/leadership but to help us help you. If you find that you need support, please let one of our pastoral staff members know and they will get you connected to resources that will help you walk in freedom.

By providing an example in speech and action, we encourage others to grow in Christ and become servants and leaders themselves. This is a way of life measured by the heart and commitment of each servant-leader in Sebastian Christian Church family. We regard it as an essential part of our development, not as an imposition or restriction.

## **MINISTRIES**

### **Baptistery Ministry:**



**Ministry Leader: Duke Heffer, (772 581-7453)**

Purpose: To ensure the provision of appropriate, well-maintained facilities, equipment, and materials necessary for baptism, to assist the candidates in preparing for their baptism, and assist the pastoral staff in administering the ordinance if needed. The baptistery ministry is responsible to clean and maintain the baptistery.

*Spiritual Gifting* – Serving

### **Building & Grounds Ministry**



**Ministry Coordinator: Norm Howard (772 202-7202)**

Purpose: The B&G team is to provide a pleasant outdoor environment by ensuring that the grounds of campus are attractive, orderly & healthy.

Day and Time: Fridays: 8:00 a.m. until finish.

*Spiritual Gifting:* Serving

### **Children's Ministry**



**Ministry Coordinator: Christin Cole (772 -766-6382)**

Purpose: Our children's ministry is made up of our Sunday morning *Discovery Cove* which includes our Sunday School classes for kids and our Jr. Church program, and our monthly Sunday evening *Discovery Cove Xtra* program.

*Spiritual Gifting:* administration, discernment, leadership, exhortation, faith, giving, serving, teaching, pastor/shepherding, mercy, wisdom

## **Cleaning Ministry**

**Ministry Coordinators:      Kenny Peterson, 772 473-7250**



**Bob Bell, 772 581-7408**



Purpose: The cleaning ministry serves SCC by keeping buildings A, B & C clean, orderly, & in good condition. Please see coordinators for cleaning schedule.

Some of these duties can be done at the same time as you are going through each area.

1. Empty trash reline cans in each restroom.
2. Polish tables and clean windows seals.
3. Spot clean the walls and floors in each room.
4. Clean restrooms and restock.
5. Dust mop restrooms and lobby. Push debris onto carpet to be vacuumed later.
6. Stainless steel polish water fountain.
7. Mop restrooms & lobby.
8. Vacuum carpet.
9. Empty trash can in communion set up area & vacuum.
10. The Pastor's office and copy room trash cans.

*Spiritual Gifting: Serving*

## **Communion Preparation**

Ministry Coordinator: Karen Jendrusik (772) 713-4432)



Purpose: To set up communion trays before worship service on Sundays, and clean up the communion trays each week following worship services.

*Spiritual Gifting: Serving*

## **Encouragement Ministry**

Ministry Coordinator: Open

Purpose: The Encouragement Ministry is to provide encouragement and love to those in our body who are dealing with illnesses or who simply cannot make it out of the house often through calls, cards, emails, etc.

*Spiritual Gifting:* Exhortation, Mercy & Ministering

## **Fellowship Team**

**Ministry Coordinator: Sarah Dipardo (352-278-2619)**



Purpose: To promote fellowship thorough the body by organizing events to promote fellowship.

Duties of the Team.

1. Coordinate and carry out church-wide fellowships (ie picnics; etc)

*Spiritual Gifting:* Administration, serving

## **Guest Services**

**Ministry Coordinator: Jennifer Vincent (772 913-4884)**



Purpose: To lead people into a growing relationship with Jesus Christ by ensuring every guest who comes to our campus on Sunday morning has the best experience possible.

Duties of the Team

1. Welcome guests
2. Greet guests
3. Provide guests with directions and information about SCC.
4. Direct people safely to available parking places.

*Spiritual Gifting:* Leadership, serving, ministering, administration

## **Helping Hands Ministry:**

**Ministry Coordinator: Open Position**

Purpose: Helping Hands ministers to our church families and friends in a time of need. Helping Hands provides meals for those within the Body who are recovering from surgeries or other medical procedures; new parents, those shut-in; etc.

Spiritual Gifting: Exhortation, giving, mercy, serving

**Kitchen Ministry**

**Ministry Coordinator: Ed LaRue (772 562-6645)**



Purpose: The kitchen ministry is to see that the church has a well maintained and clean kitchen area to meet the needs of the body.

Spiritual Gifting: Serving, administration

**Life Groups**

**Ministry Coordinators: Walt & Carol Knightes (518-937-6068)**



**Men's Fellowship**

**Ministry Coordinator: Open**

Purpose: To connect men to God, to one another, and to the community for the purpose of growing in Christ, as well as to edify and encourage one another.

Spiritual Gifting: Discernment, exhortation, giving, mercy, serving, teaching, wisdom.

**Missions Ministry**

**Ministry Coordinator: M. J. Anderson (772 581-4149)**



Purpose: Boldly pursuing people for Jesus; baptizing them into the Family of God; discipline them to Christ-like maturity for their ministry in Sebastian and throughout the world; motivated by the love of God. To assist members of Sebastian Christian Church in their efforts to reach the World for Jesus.

#### Duties of Team

1. Develop a comprehensive program of mission's education.
2. Work with the staff to determine areas for mission's involvement.
3. Promote Current Missions!
4. Assist Team Leaders in preparing for missions trips.
5. Plan a Missions Fair as directed.

### **Shoe Box Ministry**

**Ministry Coordinator: M. J. Anderson (772 581-4149)**



Purpose: The shoe box ministry provides underprivileged children in our area, supplies for school and little knick knacks during the Christmas season.

*Spiritual Gifting:* Mercy, serving, ministering, faith

### **The Source**

**Ministry Coordinator: Lynne Salvail (774 219-2914)**



SCC supports The Source, a homeless shelter in Vero Beach. Items are regularly donated and can be dropped off in building B or for large items, you can contact **AGGE** at The Source (772 299-6303) for pick up.

### **Urgent Prayer Team**

**Ministry Coordinator: Lynne Salvail (774 219-2914)**



Purpose: This ministry exists to pray for urgent, often life-threatening situations. A calling chain has been established for this purpose. Please contact our coordinator to be added to the chain.

*Spiritual Gifting:* Exhortation, faith, mercy, serving, ministering, prayer, wisdom

## **Women's Ministry**

Women's Bible Study:

**Ministry Coordinator, Linda Howard (772 202-7202)**



Women's Fellowship:

**Ministry Coordinator, Maureen Kisielewski (772 589-2148)**



Purpose: To connect women to God, to one another, and to the community for the purpose of growing in Christ, as well as to edify and encourage one another.

Spiritual Gifting: Discernment, exhortation, leadership, faith, mercy, teaching, wisdom, administration